

Board Meeting 03/06/2025

6 March 2025 / 12:03PM / Teams

ATTENDEES

Lindi Miller (HNTB), Katie Story-Hogue (AFCO), **Suzanne Peyton (LIT)**, **Amanda Furr (Michael Baker)**, **Kristen Spickard (Garver)**, Jessica Halbrook (Garver), Julia Phillips (BGE), **Jill Marchese(Darragh)**, Claire Schoppe (McClelland), **Katie Rutledge(Halff)**, Keli Wylie(ARDOT), Srishti Bhutani(Michael Baker)

Present attendees *in BOLD*

AGENDA

Approval of Minutes

- February Board Minutes **APPROVED** as written: Jill motioned to approve, Katie R. 2nd



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AR-Board Meeting Mi

Old Business

Action Items:

- Develop difference in Gala sponsorship levels and Chapter Partnership levels and add Public Agency partnership options
 - Lindi will review comments and February minutes' comments
- 2025 NWA Committee
 - Poll was sent for volunteers
- Submit revised By-Laws to WTS-I
 - HOLD until WTS-I responds with contact for review
- 2025 Budget Approval
 - Voted to approve Working Budget and table till Gala expenses are confirmed
 - Other activities to be supported need to be discussed
 - SWAG discussion needed
- Gala Award selection criteria development
 - Julia and Jessica to ask other chapters how they are determining Employer of the Year and present options
 - Need flexibility on year after year selections

Old Business:

- Suzanne will engage with Terracon and MCE for partnerships
- WTS Annual Conference attendance: Amanda, Srishti, Lindi, Katie R.
 - Budget discussion: cover expenses and registration up to \$4K
 - Katie S. to send a survey for attendance
- **Quarterly Calls:** The 2025 Quarterly Chapter Leadership Call schedule and Zoom meeting links are now available in MyWTS Communities. [View the 2025 Quarterly Call Schedule](#)
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New Business

- Newsletter and social media posts for Scholarship and NWA program working
- NWA program-March 18 moved to NWACC

Committee Chair Reports

Membership – Julia & Claire (no report)

Membership Summary		
Members	69	3 in grace period
Public	15	
Private	40	
Student	8	

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- NWA volunteer poll was sent by Julia

Finance – Jessica (no report)

- Need all partner companies to have 2nd POC on spreadsheet
 - https://garverengineers.sharepoint.com/:x:/r/sites/WTSArkansas/_layouts/15/Doc.aspx?sourcedoc=%7BAEB8B092-8D95-4B29-80F6-76427550BB5F%7D&file=WTS-AR%20Partners.xlsx&action=default&mobileredirect=true

Communications – Kristen

- Social post for Scholarship applications in the works
- New newsletter in the works with volunteer info, NSPE/WTS event info
- Amanda to send Kristen minutes for posting

Programs – Katie R.

- We are confirmed and paid for Clinton Library all 4 Luncheon Dates.
- March Lunch program sitting at 66 tickets sold, estimating headcount for lunches at 80
- Discussion to raise Program prices starting June program by \$5 was agreed on
- Discussion to reduce partnership seats moving forward

Date	Title	Speaker	Entity	# of Attendees	Notes
Nov. 13, 2025	Little Rock Port Authority (?)	LRPA - TBD	LRPA		Not confirmed nor reached out yet. Will reach out next week. Might switch order with September depending on availability.
Sep. 25, 2025	General Technology Program	Andrew Moffitt, GISP, geospatial and innovation for Garver	Garver		Andrew is confirmed. this might switch order with November program depending on LRPA availability.
Jun. 12, 2025	Toolbox - Women In Leadership Panel	Jessica Baker Daily, Jean Block, Nicci Tiner, Leslie Davis Moderator: Stacy Williams	Halff, LRWRA, Garver, Harbor / Terracon, UA		All four panelists and moderator are confirmed.
Mar. 13, 2025	Clinton Airport	Suzanne Peyton	Clinton Airport		Suzanne is confirmed.

Outreach - Katie S. (no report)

- ASCE/UALR concrete canoe April 4-5: sign up link for WTS volunteers will be sent out in newsletter
- ARDOT Women in STEM - April 11 in Hot Springs
- May Member Meetup planning to be at ARDOT

Special Events - Jill

- ASPE/WTS event 4/17 @ Aloft
 - Payment to be handled by Jessica and Mary Fair
- AGC has October dates TBD possibly at Sterling Market looking for cost sharing and date availability
 - AGC-NWA every 3rd Tuesday

Scholarships - Lindi/Amanda

- Planning next round of scholarships for 2 at \$1500 each

WTS Arkansas Chapter-Advancing Women in Transportation Scholarship Endowment			
Scholarships Given:		\$	3,000.00
Year	Scholarship	Recipient	Amount
2023	Keli Wylie	Cheyenne Smock	\$ 1,000.00
2024	Keli Wylie	Bethanie Gourley	\$ 1,000.00
2024	WTS	Madeline Thompson	\$ 1,000.00

- Scholarship website is live Feb 1-April 1: application portal (<https://www.grantinterface.com/Home/Logon?urlkey=arcf>)



Scholarship

Scoring Criteria.docx

- Application Form for /
- Scoring Committee volunteers: Claire, Julia, Katie S., Srishti, Amanda
- Stay with same procedure as last year, scoring to happen first 2 weeks in April

Gala -Temp: Lindi

- Lindi to send out survey
- GALA Photo Booth info
 - <https://boothpics.com/GB93>
 - PW: wtsgala25

2025 EVENT CALENDAR

- Dates established:
 - Board Meeting 1st Thursday, starting January 9
 - ✓ GALA January 30
 - ✓ NWA/ASCE – March 18 Lunch Program
 - ✓ 3/13 Lunch Program
 - 4/17 WTS After hours/ASPE
 - 5/7-10 Annual Conference
 - 5/15 Members Meetup
 - 6/12 Lunch Program
 - 7/17 Partner President Pancake
 - 8/14 Member Meetup
 - 9/25 Lunch Program
 - 10/16 WTS Afterhours/AGC joint venture
 - 11/13 Lunch Program
 - NWA Event TBD – Q3

2025 GOALS

- NWA Engagement
- Public Sector/Agency Engagement
- Develop Board Member Succession
- Increase Chapter Membership
- Increase Partnerships

ACTION ITEMS

1. Develop difference in Gala sponsorship levels and Chapter Partnership levels and add Public Agency partnership options
 - a. Revise per comments received
2. 2025 NWA Committee
 - a. Poll sent out
3. Submit revised By-Laws to WTS-I
 - a. HOLD until WTS-I responds with contact for review
4. 2025 Budget Approval
 - a. Tabled as working budget as presented pending Gala expenses
5. Gala Award selection criteria development
 - a. Exploring other chapter processes

Meeting adjourned at 12:48 PM Motion: Lindi, 2nd: Katie R.

NEXT MEETING -APRIL 3, 2025