

Board Meeting 06/05/2025

5 June 2025 / 12:01PM / Teams

ATTENDEES

Lindi Miller (HNTB), Katie Story-Hogue (AFCO), **Suzanne Peyton (LIT)**, Amanda Furr, **Kristen Spickard (Garver)**, **Jessica Halbrook (Garver)**, **Julia Phillips (BGE)**, **Jill Marchese (Darragh)**, **Claire Schoppe (McClelland)**, Katie Rutledge (McClelland), Keli Wylie (ARDOT), **Srishti Bhutani (Michael Baker)**, Laura Long (LIT), **A'Ja Rolfe(LIT)**

*Present attendees in **BOLD***

AGENDA

Approval of Minutes

- May Board Minutes **APPROVED** as written: Suzanne motioned to approve, Lindi 2nd



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AR-Board Meeting M

Old Business

Action Items:

1. Develop difference in Gala sponsorship levels and Chapter Partnership levels and add Public Agency partnership options
 - a. Lindi reviewed February minutes and forwarded to Kristen, Kristen to respond next week, Monday.
Potential partners: A Carwash company, Neil Schaffer.
 - b. Meeting with Neil Schaffer is scheduled for next week.
2. 2025 NWA Committee
 - a. Reviewed Julia's poll, several volunteers available for event actions, really need Finance option in NWA
3. Submit revised By-Laws to WTS-I
 - a. Alison from WTS-I reverted on 24th April and suggested having a meeting post annual conference with at least a member or two to go over the bylaws
 - b. Srishti communicated dates of availability to Alison, awaiting Alison's response
4. 2025 Budget Approval

- a. Voted to approve Working Budget and table till Gala expenses are confirmed
 - b. Other activities to be supported need to be discussed
 - c. Jessica needs access or info from Eventbrite, working with Kristen on this
5. Gala Award selection criteria development
- a. North Carolina chapter uses rubric and general board discussion
 - b. Needs to be flexible with criteria and awarded on consensus
 - c. Need general guidelines
 - d. Consider nominations from members on Member of the Year and Employer of the Year

Old Business:

- WTS Annual Conference attendance: Srishti shared conference photos with Kristen for WTS Arkansas social media update.
- **Quarterly Calls:** The 2025 Quarterly Chapter Leadership Call schedule and Zoom meeting links are now available in MyWTS Communities. [View the 2025 Quarterly Call Schedule](#)
- **Q2 Call** – 24th June'25 (Chapter Executive Committee Positions)/25th June'25 (Chapter Committee Positions)

Committee Chair Reports

Membership – Julia & Claire

- Report out, summary below:

WTS-Arkansas Chapter Membership Report				
Run Date:	6/5/2025			
Total Current Members:	73 (8 in grace period)			
Public Sector:	16			
Private Sector:	50			
Student:	7	2 - UALR	4 - UA FAY	1- ?
Central Arkansas:	58			
Northwest Arkansas:	15	N of IH40, W of AR7, NWA MSA, Fort Smith MSA, Russellville MSA, Harrison MSA		
Northeast Arkansas:				
Southwest Arkansas:				
Southeast Arkansas:				
Other Location:				

- NWA volunteer poll was sent by Julia



Finance – Jessica

- Profit/Loss Statement available.
- Expenses around \$42000 with \$32000 coming from partnerships. Difference can be potentially covered with additional partnerships.
- Planning for \$27,750 in endowment and remaining amount for operating.
- Section for NWA events to be incorporated in our budget.
- Gala proceeds approved – Motion – Suzanne, Claire – 2nd.
- Check deposited by Lindi (pending sponsorship).
- 3 Outstanding sponsorships sent out last fall (Manhattan, Ergon, CEI): Ergon taken care of by Lindi, Katie S. will reach out to Manhattan Road & Bridge, CEI &.
- WTS/AACE joint meeting – Payment received.
- ASCE-Joint NWA Program, ASPE – invoices sent out.
- 990 form (extension submitted) to be signed and submitted to IRS in October. Accountant to answer a question before we sign.

Communications – Kristen

- Report out
- Sponsorship logos to be updated.

Programs – Katie R.

- Report out
- 108 tickets sold for the program (NWA included), numbers to be given to Clinton Presidential Library today. Few more seats can be added afterwards.

Partnership changes – Lindi/Jessica

- Katie R. emailed the board on 4/4 with partnership numbers. Discussion to reduce partnership seats moving forward.

Outreach – Katie S./Srishti

- Tinkerfest 2025 – Sponsorship level to be confirmed to Melissa from Museum of Discovery. Srishti/Katie S. to communicate the date to Lindi by which Melissa needs confirmation for selected sponsorship level.
- Lindi to circulate an email regarding Tinkerfest – Volunteer availability/sponsorship level.

Special Events – Jill

- AGC Confirmed.
 - AGC-NWA every 3rd Tuesday

Scholarships – Lindi/Amanda

- Scholarship awardees- Past years and current year,

WTS Arkansas Chapter-Advancing Women in Transportation Scholarship Endowment			
Scholarships Given:		\$	6,000.00
<u>Year</u>	<u>Scholarship</u>	<u>Recipient</u>	<u>Amount</u>
2023	Keli Wylie	Cheyenne Smock	\$ 1,000.00
2024	Keli Wylie	Bethanie Gourley	\$ 1,000.00
2024	WTS	Madeline Thompson	\$ 1,000.00
2025	Keli Wylie	Claire Swinney	\$ 1,500.00
2025	WTS	Karla Diaz-Corro	\$ 1,500.00

- Applications scored and discussed over the call. Scholarship awardees for this year are Claire Swinney and Karla Diaz-Corro, they were notified by the committee foundation.
- List of winners to be uploaded on the website.
- Eligibility requirements to be updated.

Gala –Temp: Lindi

- GALA Photo Booth info
 - <https://boothpics.com/GB93>
 - PW: wtsgala25

2025 GOALS

- NWA Engagement
- Public Sector/Agency Engagement
- Develop Board Member Succession
- Increase Chapter Membership
- Increase Partnerships

GENERAL DISCUSSION

- Open for discussion

2025 EVENT CALENDAR

- Dates established:

- Board Meeting 1st Thursday, starting January 9
- ✓ GALA January 30
- ✓ NWA/ASCE – March 18 Lunch Program
- ✓ 3/13 Lunch Program
- ✓ 4/17 WTS After hours/ASPE
- ✓ 5/7-9 Annual Conference
- ✓ 5/21 Members Meetup
- 6/12 Lunch Program
- 7/17 Partner President Pancake
- 8/14 Member Meetup
- 9/25 Lunch Program
- 10/16 WTS Afterhours/AGC joint venture
- 11/13 Lunch Program
- NWA Event TBD – Q3

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Meeting adjourned at 12:43 PM Motion: Claire, 2nd: Jessica

NEXT MEETING -JULY 1, 2025

