

Board Meeting 04/03/2025

3 April 2025 / 12:02PM / Teams

ATTENDEES

Lindi Miller (HNTB), **Katie Story-Hogue (AFCO)**, **Suzanne Peyton (LIT)**, **Amanda Furr (Michael Baker)**, **Kristen Spickard (Garver)**, **Jessica Halbrook (Garver)**, Julia Phillips (BGE), Jill Marchese (Darragh), **Claire Schoppe (McClelland)**, **Katie Rutledge (McClelland)**, Keli Wylie(ARDOT), **Srishti Bhutani(Michael Baker)**, **Laura Long (LIT)**, **A'Ja Rolfe(LIT)**

*Present attendees in **BOLD***

AGENDA

Approval of Minutes

- March Board Minutes **APPROVED** as written: Claire motioned to approve, Katie S. 2nd



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AR-Board Meeting Mi

Intro: Laura Long(LIT) and J'A Rolfe(LIT)

Announcement: Amanda Furr is leaving MBI for new job outside of transportation, recommended Srishti Bhutani for Secretary nomination. Suzanne asked Srishti if in agreement, Clarie nominated Srishti for voting, Jessica 2nd, Srishti for Secretary-Elect was **APPROVED** by the Board.

- Srishti will be given access to Teams site

Old Business

Action Items:

1. Develop difference in Gala sponsorship levels and Chapter Partnership levels and add Public Agency partnership options
 - a. Lindi will review comments and February minutes' comments
2. 2025 NWA Committee

- a. Reviewed Julia's poll, several volunteers available for event actions, really need Finance option in NWA
- 3. Submit revised By-Laws to WTS-I
 - a. HOLD until WTS-I responds with contact for review
- 4. 2025 Budget Approval
 - a. Voted to approve Working Budget and table till Gala expenses are confirmed
 - b. Other activities to be supported need to be discussed
 - c. Jessica needs access or info from Eventbrite, working with Kristen on this
- 5. Gala Award selection criteria development
 - a. North Carolina chapter uses rubric and general board discussion
 - b. Needs to be flexible with criteria and awarded on consensus
 - c. Need general guidelines
 - d. Consider nominations from members on Member of the Year and Employer of the Year

Old Business:

- WTS Annual Conference attendance: Srishti, Lindi
- **Quarterly Calls:** The 2025 Quarterly Chapter Leadership Call schedule and Zoom meeting links are now available in MyWTS Communities. [View the 2025 Quarterly Call Schedule](#)

New Business

- Q1 Report due 4/17

Committee Chair Reports

Membership – Julia & Claire

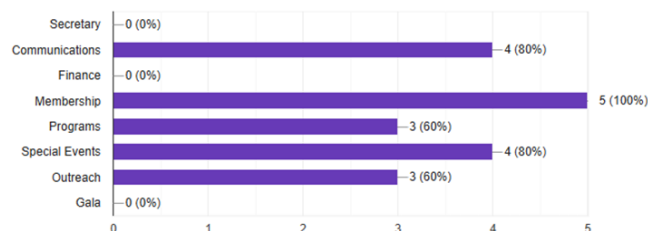


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- NWA volunteer poll was sent by Julia

Which roles should we have for NWA Committee? These members would work with the corresponding Board Member. Select as many as you think we need.

[Copy chart](#)

5 responses



Finance – Jessica

- Looking outstanding invoices for partnerships, Suzanne to assist
- 990 form expected Mid-May for Q2 reporting

Communications – Kristen

- Preparing for April 17 ASPE/WTS After Hours promotion
- Need details for May membership meetup
- Website updates-need Srishti's photo and bio

Programs – Katie R.

- March program sold 76 tickets
- NWA program sold out at 110 tickets
- June 12th Panel is set
- Sept program will be Garver-Geo-spatial innovations
- Nov program will be with LR Port Authority
- Confirmed to raise Program prices starting June program by \$5
- Discussion to reduce partnership seats moving forward after Katie R reviews partnership stats

Outreach – Katie S./Srishti

- ARDOT Women in STEM – April 11 in Hot Springs
 - Kristen to provide printable logo
- May Member Meetup planning to be at ARDOT
 - Katie S to work with Patrick Thomas at ARDOT with this and how to handle lunch
- TinkerFest planning in May, need to confirm participation and sponsorship

Special Events – Jill

- ASPE/WTS event 4/17 @ Aloft
 - Payment to be handled by Jessica and Mary Fair
- AGC has October dates TBD possibly at Sterling Market looking for cost sharing and date availability
 - AGC-NWA every 3rd Tuesday

Scholarships – Lindi/Amanda

- Planning next round of scholarships for 2 at \$1500 each

WTS Arkansas Chapter-Advancing Women in Transportation Scholarship Endowment			
Scholarships Given:		\$	3,000.00
Year	Scholarship	Recipient	Amount
2023	Keli Wylie	Cheyenne Smock	\$1,000.00
2024	Keli Wylie	Bethanie Gourley	\$1,000.00
2024	WTS	Madeline Thompson	\$1,000.00

- Scholarship website is live Feb 1-April 1: application portal (<https://www.grantinterface.com/Home/Logon?urlkey=arcf>)



Scholarship



Scoring Criteria.docx

- Application Form for /
- Scoring Committee volunteers: Claire, Julia, Katie S., Srishti, Amanda, Keli
- Stay with same procedure as last year, scoring to happen first 2 weeks in April
- Amanda to send out scoring info to scoring group and schedule confirmation meeting

Gala -Temp: Lindi

- GALA Photo Booth info
 - <https://boothpics.com/GB93>
 - PW: wtsgala25

2025 EVENT CALENDAR

- Dates established:
 - Board Meeting 1st Thursday, starting January 9
 - ✓ GALA January 30
 - ✓ NWA/ASCE – March 18 Lunch Program
 - ✓ 3/13 Lunch Program
 - 4/17 WTS After hours/ASPE
 - 5/7-10 Annual Conference
 - 5/15 Members Meetup
 - 6/12 Lunch Program
 - 7/17 Partner President Pancake
 - 8/14 Member Meetup
 - 9/25 Lunch Program
 - 10/16 WTS Afterhours/AGC joint venture
 - 11/13 Lunch Program
 - NWA Event TBD – Q3

2025 GOALS

- NWA Engagement
- Public Sector/Agency Engagement
- Develop Board Member Succession
- Increase Chapter Membership
- Increase Partnerships

ACTION ITEMS

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Meeting adjourned at 1:03 PM Motion: Claire, 2nd: Srishti

NEXT MEETING -MAY 1, 2025